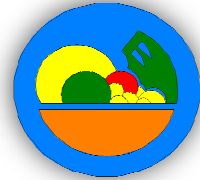




GREATER TZANEEN Municipality



VACANCY

Applications are herewith invited from suitably qualified persons for appointment in the following vacancy:

OFFICE OF THE MAYOR

YOUTH OFFICER

(Job Id Nr 0/2/1/002)

Salary: R359 086.24 per annum (Job level 6)

The job purpose of a Youth Officer is to mainstreaming issues of youth, women and disabled people in programmes and projects of society and ensuring their participating in IDP and LED processes.

Key performance areas: The Youth Officer must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: ▲ administering the matters of gender, youth and disabled to ensure their participation in IDP and LED processes; ▲ *Administering the skills development for youth and disabled to provide them with some skills to enhance their lives;* ▲ *Administering sports, arts and cultural heritage to ensure the promotion of sport, culture and heritage amongst women, youth and disabled;* ▲ *Administering Local Economic Development and Planning to ensure the involvement of women, youth and disabled in the community;* ▲ *Administering environmental health and safety to ensure the promotion of health and safety issues in the community;* ▲ *Administering community services to ensure the participation of the community in projects.*

Requirements: • Appropriate B degree or equivalent • Two (2) years relevant experience • Computer literacy, Communication and organisational skills.

Applications should be submitted on the prescribed compulsory application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV, certified copies of qualifications and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850

Please note that ♦ No late applications will be considered ♦ No faxes and e-mails will be accepted ♦ Fraudulent qualifications or documents will immediately disqualify any application ♦ Canvassing with Councillors or any other decision-maker is not permitted and proof thereof will result in disqualification ♦ Applicants who are not invited for an interview, please accept that your application has been unsuccessful ♦ Short-listed applicants will be screened for criminal records and /or any pending criminal cases and their qualifications will be verified. Council at all times reserves the right not to appoint.

Closing date: 15 November 2016 at 12:00

Enquiries: Mrs H Maake (015) 307 8384/8006

Greater Tzaneen Municipality is an equal opportunity employer and as such will observe the requirements of the Employment Equity Act and its EE Plan.

SR MONAKEDI – MUNICIPAL MANAGER